



SOUTH KENT COAST HEALTH AND WELLBEING BOARD

White Cliffs Business Park Dover Kent CT16 3PJ
Telephone: (01304) 821199 Facsimile: (01304) 872300

14 October 2013

Dear Member of the Health and Wellbeing Board

NOTICE IS HEREBY GIVEN THAT a meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD** will be held in the Council Chamber at these Offices on Tuesday 22 October 2013 at 3.30 pm.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at rebecca.brough@dover.gov.uk.

Yours sincerely

Chief Executive

South Kent Coast Health and Wellbeing Board Membership:

Councillor P A Watkins (Chairman)	Dover District Council
Ms K Benbow	South Kent Coast Clinical Commissioning Group
Dr J Chaudhuri	South Kent Coast Clinical Commissioning Group
Councillor P G Heath	Dover District Council
Councillor J Hollingsbee	Shepway District Council
Mr R Kendall	Healthwatch
Mr M Lobban	Kent County Council
Councillor G Lymer	Kent County Council
Councillor M Lyons	Shepway District Council
Ms J Mookherjee	Public Health Representative
Ms J Perfect	Community and Voluntary Sector Representative
Mrs S S Chandler	Children's Trust Representative

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

4 **MINUTES** (Pages 4 - 7)

To confirm the attached Minutes of the meeting of the Board held on 3 September 2013.

5 **MATTERS RAISED ON NOTICE BY MEMBERS OF THE BOARD**

Any member of the Health and Wellbeing Board may request that an item be included on the agenda subject to it being relevant to the Terms of Reference of the Board and notice being provided to Democratic Services at Dover District Council (democraticservices@dover.gov.uk) at least 9 working days prior to the meeting.

There had been no items received within the required notice period.

6 **APPOINTMENT OF A VICE-CHAIRMAN**

To appoint a Vice-Chairman of the South Kent Coast Health and Wellbeing Board for the remainder of the municipal year 2013-14.

7 **CCG ANNUAL OPERATING PLAN**

To receive a presentation from Karen Benbow, Chief Operating Officer, South Kent Coast Clinical Commissioning Group.

8 **INTEGRATED TRANSFORMATION FUND** (Pages 8 - 15)

To consider the report of the Head of Leadership Support (Dover District Council).

9 **KCC FAMILIES AND SOCIAL CARE - ACCOMMODATION STRATEGY** (Pages 16 - 18)

To consider the attached report of Mark Lobban, Director of Strategic Commissioning (Kent County Council).

10 **SOUTH KENT COAST CCG HEALTH INEQUALITIES STRATEGY (REPORT) AND UPDATED PHE HEALTH PROFILES FOR DOVER AND SHEPWAY 2013** (Pages 19 - 29)

To consider the report of Jess Mookherjee, KCC Assistant Director, Consultant in Public Health.

11 **INTEGRATED COMMISSIONING GROUP**

To receive an update from the Head of Leadership Support (Dover District Council).

12 **URGENT BUSINESS ITEMS**

To consider any other items deemed by the Chairman to be urgent in accordance with the Local Government Act 1972 and the Terms of Reference. In such special cases the Chairman will state the reason for urgency and these will be recorded in the Minutes.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Team Leader - Democratic Support, telephone: (01304) 872304 or email: rebecca.brough@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.